



## ***Down Under Dive Club***

### ***Meeting Minutes***

**March 2008**

**I. Call to order**

**Rochelle Hood** called to order the regular meeting of the **Down Under Dive Club (DUDC) Board** at **7:20 pm** on **Monday, March 24, 2008** at **El Chico**.

**II. Roll call**

The following persons were present: **Michael Wheat, Bill Allen, Rochelle Hood, Tom Croonquist, Bob Carmichael, Jeri Curley**

**III. Approval of minutes from last meeting**

There was no quorum at the last meeting and therefore no minutes to approve.

**IV. Treasurer's Report – Bob Carmichael**

1) The Financial Report for fiscal year 2007 was reviewed. Corrections were made and the **March 2008 Financial Report** was amended and submitted as follows:

Pay-Pal	\$6,836.23
SCCU Savings	\$15,014.34
SCCU Chk	\$4,730.31
<b>COH TOTAL&gt;&gt;</b>	<b>\$26,580.88</b>
Cayman Receivables	\$3,841.00
SUB-TOTAL Including	
Receivables	\$30,421.88
Cayman Payables	(\$28,113.00)
SUB-TOTAL after Cayman	\$2,308.88
Receivables for membership	
(approx)	\$455.00
SUB-TOTAL	\$2,763.88
Rebate due for Cayman trip ± 2	
months	\$2,000.00
PROJECTED TOTAL>>>	\$4,763.88



- 2) The proposed budget for Fiscal Year 2008 was discussed. Rochelle made a motion to approve and it was seconded by Bill. The budget was unanimously approved.

### PROPOSED BUDGET FOR CY2008

Income		Expenses	
\$1,200	Dues (maybe too high est)	\$600	rent
\$250	donations for food/snacks	\$100	PO Box and mailings
\$500	50/50 share	\$500	Monthly mtg snacks (10 mtgs)
\$200	Pay-pal interest	\$250	Summer picnic
\$100	SCCU Interest	\$350	Christmas party
\$250	Fees from dives	\$600	Door Prizes (10 mtgs)
\$500	Overseas Trip fees	\$150	Pay-Pal Transaction fees
		\$200	Special Prizes/incentives
		\$250	Admin expenses/Professional fees
<b>\$3,000</b>	<b>&lt;&lt;&lt;&lt;TOTALS&gt;&gt;&gt;&gt;</b>	<b>\$3,000</b>	

NOTE: budget does not show pass thru fees, i.e. money we collect solely to pay others!

- 3) **Reimbursement for Expenses:** Receipts must have your name, date and the event written on them in order to properly credit your account for reimbursement.
- 4) **Membership Appreciation.** It was briefly discussed that we need to show appreciation to the members—door prizes, party, special Christmas Gift.
- 5) **Kevin Fogg’s refund for the deposit on the Little Caymen trip.** Bob proposed refunding the Little Caymen trip deposit because of his early cancellation. Bob suggested that we take the club dues out of the refund, issue a check for \$125 and give a \$100 credit with the club. Michael noted that the club is not losing money by refunding the deposit. However, re-negotiating the trip was time consuming. Issues that were discussed:
  - (a) Should we set a precedence of refunding money even when the policy states that the deposit or day trip cost will not be refunded without a replacement diver? It was noted that there are time frames defined on the event calendar for day trips and the Little Caymen flyer did say the deposit was non-refundable. However, it is also stated on the calendar that refunds **may** be given upon written request.
  - (b) Should we advertise the fact that we may give a refund? We already do (see above). The consensus was that refunds will be discussed on a case by case basis and there is no guarantee that the refund will be approved by the board.
  - (c) Should Kevin Fogg receive the full refund in club credit and cash or should he receive only a portion? The consensus was to take the club dues from the deposit and give club credit to \$125 and not refund the remaining because of the added work involved in negotiating to add him to the trip then removing him. No final



decision will be made until Kevin Fogg requests the refund in writing, as advertised on the calendar. Bob will take care of informing him of this formality.

#### **V. Vice President's Report given in absentia by Rochelle Hood**

- 1) **April Speaker:** Dale Purchase will give a talk on Technical Diving
- 2) **May Speaker:** Schott Beckham from *Sea Level Scuba* will speak on continuing your SCUBA education.
- 3) **Dive Flea Market:** Some members thought it would be nice to set up a flea market to sell unwanted gear to other members. It was pointed out that the Lagoon House would be unhappy if we used the display as a table for such an event. It was suggested that it could be set it up along the board walk for an hour before the meeting. Or do it in conjunction with a dive shop on a weekend. No decision was made.

#### **VI. Dive Coordinator's Report – Tom Croonquist**

- 1) **Little Deeper Monthly Dive:** The first Saturday of every month six (6) dive slots will be reserved for DUDC. The club will be charged \$54 and the members will be charged \$58.
- 2) **Coordinator Comp:** It was decided to revise the Coordinator Comp policy to reflect the higher dive prices and the smaller discounts. It was agreed that the Coordinator will receive compensation for day trips up to the amount of profit from each dive, not to exceed the cost of the dive. The motion was approved unanimously.
- 3) **Upcoming Dives:**
  - a) Night Dive on 29 March 2008. The dive is sold out. There is a waiting list with two members and two non-members. It was the consensus that preference to fill open slots would be given at the discretion of the coordinator. Blue Heron Bridge dive was added to the day's event schedule.
  - b) April 5, 2008—Start the Dive Season Dive. The six slots have been filled with one maybe.
  - c) August Shark Tooth Dive. The dive boat will cost \$700 and will hold 12 divers. The board would like to have a hurricane cancelation policy in writing prior to sending a check for the deposit. Tom will take care of this.

#### **VII. Membership Report – Bill Allen**

- 1) **Membership:** DUDC has approximately 35 members in good standing (dues have been paid). Bill will be calling delinquent members at the end of March.
- 2) **Delinquent Membership.** The board was unsure of the policy. The bylaws were consulted. According to the Bylaws, membership dues are payable by 1 March and are considered delinquent if not paid within 90 days of the beginning of the Fiscal Year (1 April).
- 3) **Non-member Club Dive Rate:** The club policy of adding \$5 for non-members wishing to dive with the club was discussed. Historically, this policy had been advertised on the



club calendar. A motion was made and seconded to bring back this policy. Jeri will re-insert this note into the newsletter and Michael will add it to the web site calendar.

**VIII. Web Administrator's Report – Michael Wheat**

- 1) **Web Photo Gallery:** A photo gallery is in the process of being added to the website.
- 2) **Link to Membership Roster:** A link to the membership roster will be explored by Michael and Bill.

**IX. Board Membership Dues:** The motion was made and seconded to waive the membership dues for board members. The motion was carried unanimously.

**X. Adjournment**

**Rochelle Hood** adjourned the meeting at **9:30 pm**.

Minutes submitted by: **Jeri Curley**

Minutes approved by: